

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

| | | |
|---|---|--|
| 1 | Name of the School: (Name should be exactly as per NOC and recognition certificate) | the down town school |
| 2 | Address of the School: | Hathisila, Chandrapur Road, Khankar, Opposite Saraighat Press, Guwahati-781026 |
| 3 | U-DISE code allotted to the school: | 18270411909 |
| 4 | Name and address of the Trust/Society/Company (under section-8) running the School | down town Charity Trust |
| 5 | Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date? | YES |
| 6 | Proposed affiliation with CBSE for: | Secondary Level |
| 7 | Location of school | In the municipal limits of city having population less than 15 lakhs. |
| 8 | Is the School already affiliated to any board for Class-X or XII examinations? | No |


Principal

The down town School
Guwahati-26


Inspector of Schools
Kamrup Metropolitan District
Guwahati, Assam




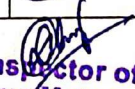
APPENDIX-II


| | | |
|--|---|----------------------------------|
| 9 | Standard/level/class upto which the school is running: | From Nursery to VIII |
| INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE | | |
| 10 | Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE? | Yes |
| 11 | Number of NOC and date of issue: | E-500127/398, dated - 12/06/2024 |
| 12 | Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ? | Yes |
| 13 | Number of Recognition Certificate from class-1 to 8 th and date of issue: | DEEO/K(M) Private School/2019/37 |
| INFORMATION REGARDING LAND DETAILS AND OWNERSHIP | | |
| 14 | Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall? | Yes |
| 15 | Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides? | Yes |
| 16 | Total area (in square meters) in respect of 14 and 15 above on which the school is situated: | 11371 Sqr.mtr |
| 17 | The land is in the possession of the school/Trust/Society/Company legally by way of: | Trust |
| 18 | Name of the Owner/Lessee of the land in respect of point-15 above: | down town Charity Trust |
| 19 | In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease: | NA |
| 20 | Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above? | No |
| INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS | | |
| 21 | Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school? | Yes |
| 21(a) | If yes the date of last inspection: | 07-09-2022 |
| 22 | Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety? | Yes |
| 22(a) | If yes the date of last inspection: | 26-04-2023 |
| 23 | Has the school compound been checked by the public health Department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking? | Yes |
| 23(a) | If yes the date of last inspection: | 12-03-2024 |
| INFORMATION REGARDING THE STAFF | | |
| 24 | Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government? | Yes |

Principal
The down town School
Guwahati-26

Inspector of Schools
Kamrup Metropolitan District
Guwahati, Assam

| | | |
|----|--|-----|
| 25 | Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government? | Yes |
| 26 | Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed) | Yes |

| | | |
|---|---|--|
|  Signature with Stamp (of School Manager) |  |  Principal The down town School Signature with Stamp (of School Principal) |
| PART-B | | |
| (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school) | | |
| File No. <u>GEN/Inspection/2019/Part-1</u> Date of Issuance..... <u>20/6/24</u> | | |
| 1 | This is to certify that the information above, provided by the school has been verified on the basis of All supporting documents & certificates and visiting the school and the information has been found correct. | |
| 2 | Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26) | <u>Recommended.</u> |
| 3 | Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE? | <u>Secondary</u> |
|  Inspector of Schools Kamrup Metropolitan District Guwahati, Assam Name and Stamp of Issuing D.E.O (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT: _____ | | |


Principal
The down town School
Guwahati-26

PART-C

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA

| Name and Address of the school: | | Total Land area in lawful possession of school: | |
|---------------------------------|--|---|----------------------------------|
| SN | LOCATION OF SCHOOL | LAND REQUIREMENT | PLEASE TICK THE CONCERNED COLUMN |
| 1 | Any Where in India | Minimum 6000 Square Meters | ✓ |
| 2 | In Municipal limits of cities with a Population exceeding 15Lakhs. | Minimum 4000 Square Meters | |
| 3 | In hilly areas prescribed by the Planning Commission (NITI Aayog). | Minimum 4000 Square Meters | |
| 4 | In Municipal Limits of the State Capital Cities. | Minimum 4000 Square Meters | |
| 5 | In the North Eastern States. | Minimum 4000 Square Meters | |
| 6 | In the state of Jammu and Kashmir | Minimum 4000 Square Meters | |
| 7 | In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities | Minimum 4000 Square Meters | |
| 8 | In the Municipal Limits of Panchkula and Mohali/SAS Nagar | Minimum 4000 Square Meters | |
| 9 | In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level) | Minimum 2000 Square Meters | |
| 10 | In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level) | Minimum 3000 Square Meters | |
| 11 | In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level) | Minimum 1600 Square Meters | |
| 12 | In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level) | Minimum 2400 Square Meters | |


Principal

e down town School
Guwahati-26



Signature

Inspector of School:-
Kamrup District
Name and Stamp of Issuing D.E.O

DISTRICT EDUCATION OFFICER /EQUIVALENT OFFICER FROM
EDUCATION ADMINISTRATION AT DISTRICT LEVEL