



GOVT. OF ASSAM
DEPUTY INSPECTOR OF SCHOOLS, GUWAHATI
SATRIBARI, GUWAHATI- 781008

Date:07/11/2023

Inspection Report of the Down Town School

The Down Town School is visited today at 10.00 AM. The school is running under Down Town Serity Trust with class KG to class VIII. It was established in 2022.

The land area of the school campus is 8 bigha 2 katha 10 lessa (myadi patta). The multi-storied school building has 30 classrooms with other rooms for different purpose. The infrastructure of the school is very good.

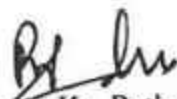
The enrolment and attendance of different classes are found as

Jr KG-7/7,	Sr KG 11/12,
Class I-22/23,	Class II-12/13,
Class III-7/8,	Class IV-10/11,
Class V-14/15,	Class VI-7/8,
Class VII- 2/2,	Class VIII-

Number of teacher is 22. The present PTR of the school is 1:4.5. The intake capacity of the school is above 1000.

The environment of the school is student friendly.

Wishing bright future of the School.


(Rabindra Kr. Pathak)
Deputy Inspector of Schools
Deputy Inspector of Schools
Guwahati-8

FORM-IV
SEE RULE 5
FORM OF INSPECTION REPORT

1. Name of the Institution: the down town school
2. Date of Establishment: 2022
3. Full Address with PIN: Hathisila, Chandrapur Road, Khankar, Opp. Saraighat Press
Guwahati, District: Kamrup Metro, Pin: 781026, Assam.
4. Date of last Inspection:
5. Name of the Manager with full Address and contact Mr. Irfan Ziaur Mobile No.7002994724
Address: Hathisila, Chandrapur Road, Khankar.
6. Whether the Managing committee is constituted and functioning as per provisions of section 12 & 12 of the Act: Yes. Copy Enclosed
7. Location (Urban/Rural/Hill Urban/Hill Rural): Urban
8. Whether any market place, Shopping Complex, Cinema Hall in the vicinity of the Institution: No
9. Whether the surroundings are Suitable for an educational Institution: Yes
10. Whether school was functioning before commencement of the Act or established with prior permission after commencement of the Act: No.
11. No & Date of receiving prior permission (whether applicable): EE(Plan)/NGEI/P.P.-K(M)/6/2023/94 dated 30/03/2023
12. No & Date of receiving recognition from Govt./Affiliating body and the stage thereof (whether applicable): N/A
13. Name of the Affiliating body: N/A

B. L.
Deputy Inspector of Schools
Guwahati

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14. Medium of instruction: English
15. Level of education being imparted: Elementary

16. Land

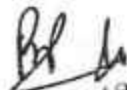
- 1) Measurement of land: 8 Bigha 2 Katha 10 Lessa
- 2) Status of land: (Myadi Patta/
Annual Patta) Govt. allotted land/
Lease holder. If Lease hold, the
period of lease. Myadi Patta

17. Building

- 1) Type of the building with Build Up
Area (Assam type / R. C. C.): RCC
- 2) Whether single storey or double
storied or multiple storied: Multiple Storied
- 3) No & size of the classroom, office
Teachers Common Room,
Student Common Room, Library Room,
Science Library, Store Room: 30 classrooms, 2 Office Rooms, 1 Teachers Room,
Common room, 2 students common rooms,
1 Library Room, 2 Science Library, 1 Store Room.
Size: 500sq.ft approx. Except Library is 1200sq.ft.
- 4) Whether the Institution building is used
for any commercial, communal, political,
or non-educational activity of any kind: No
- 5) Is there throughfare or public passage
through any part of the Institution premises: No
- 6) Whether any business premise is any part
of the building: No
- 7) Whether any part of the building is used for
Residential, Political, Non-Political activities? No
If so, please mention:
- 8) Whether accommodation is sufficient for
holding the classes smoothly? Yes

18. Furniture and Equipment:

- 1) Furniture and equipment available in the
Classroom, Office Room, Teachers Common
Room, Library Room, Science Laboratory: Yes


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GURGAON

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- 2) Whether furniture & equipment available are adequate as per rule? If not please mention shortfalls: Yes

19. Sanitation Facilities:

- 1) Are there separate toilets for Boys, Girls and Teachers? Yes
- 2) Is there running water in the toilet? Yes
- 3) Whether the Institution has obtained a certificate From the Health Officer as required under section 10 (XII) of the Act: Yes. Copy Enclosed
- 4) Whether the Institution meet the requirement of health and hygiene: Yes.

20. Safe drinking water facilities:

- 1) What arrangement is there for supply of safe Drinking water? Aquaguard RO+UV

21. Fire safety measures:

- 1) Please mention if highly inflammable substance is available in the Institution building, campus or in its vicinity: No
- 2) Whether fire extinguisher, sand bucket etc. are available in the Institution: Yes
- 3) Whether fire safety measures are adequate as per Provisions of the Act & rules there under: Yes

22. Teaching Aids:

- 1) Whether required no. of back boards, maps, globes, Chart, science apparatus, audio-visual aids, computer and educational software are available? Yes

23. Library Books:

- 1) No. of text books, reference books, Encyclopedia, educational journals, news papers etc. available in the library: 1500 approximate


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24. Enrollment:

- 1) No. of students enrolled class wise, section wise
& attendance on the day of inspection: Total nos. Of Students: 99 (67 Boys & 32 Girls)
Junior KG: 07, Senior KG: 12, Class 1: 23,
Class 2:13, Class 3: 08, Class 4: 11, Class 5: 15,
Class 6:08, Class 7: 02
Total No. Of students present on the day of
Inspection. (Copy Enclosed)

25. Intake capacity of the Institution : 1000

26. Teaching & Non-Teaching Staff:

- 1) Name, designation, qualification, date of appointment,
Salary against each: Submitted
2) Produce for selection, appointment of staff: --do--
3) Produced followed for taking disciplinary action: --do--

27. Teacher-Pupil ratio: 1 : 4.5

28. Student's fee structure:

- 1) Admission fee, tuition fee, development fee, library fee,
Festival fee, magazine fee etc.: Total Fees—Copy Enclosed

29. Curriculum and text books:

- 1) Curriculum, syllabus & textbooks followed in the school
(SEBA/AHSEC/CBSE/ICSE/any other): CBSE

30. Admission of students:

- 1) Produce for admission of student followed: Personnel Interview
2) Is it open to all without discrimination of caste,
creed, race or religion: Yes
3) Whether the Institution has admitted 5% of students from
the reserve quota under sub-section (4) of section 8 of the Act: Yes


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31. Facilities for physical education:

- 1) Is there is a playground in the Institution? If nor, what alternative arrangement is made? Yes
- 2) Whether games and sports materials is sufficient no. Are available in the Institution? Yes
- 3) Facilities available for Gymnasium, Yoga, and other forms of physical activities: Swimming Pool, Football Field, Basket Ball, Indoor Games, Yoga, Playground, Kinder Garden Play area, Kinder Garden Concept area, Nap Room

32. Facilities for co-curriculum activities:

- 1) Whether provisions are there for N. C. C, Scouting, Music, Dance, Social Service work experience, Workshop practice etc? Yes

33. Academic achievement:

- 1) Performance of student during inspection in the class: Good
- 2) Result in Board examination: NA
- 3) General opinion on academic standard of the Institution: Good

34. School Fund:

- 1) Source of fund, present status of financial condition, maintenance of accounts, audit, etc: Provisional statement of Income & Expenditure for year ended 31.03.2023.

35.

- 1) Whether the Management of the Institution has implemented and followed the Assam Non Govt. Educational Institutes (Regulation & Management) Act 2006, Assam (Act No. IV of 2007) and rules there under: Yes
- 2) Whether instruction from the Director and the District Educational Authority are followed? If not please mention in detail: Yes


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3) Whether proper discipline and orderly behaviour of the Teachers and the taught? Yes

4) Is there any compulsion to listen or obey religious instruction In the Institution by the students and teachers: No

36. Scheme of Management:

1) Whether Scheme of Management as per provision of Section 14 of the Act has been prepared and submitted to the Director: Submitted.

37. Language and culture:


1) Does the Institution take appropriate measure languages and cultural heritage of the state: Yes

38. Collection of Donations:

1) Does the Institution levy or collect any donation compulsorily from any student or his/her parents/guardians? If yes please give details: No

Place: Guwahati

Date: 7/11/2023

Name and Designation of the Inspecting Officer 
Office Seal Deputy Inspector of Schools Guwahati


Dist. Elementary Education Officer
Kamrup (M) Charibari, Guwahati-8